

Chromebook Assurance Program (CAP)

The educational program at McMurray Middle School (7th and 8th grade) and Vashon High School includes a Chromebook that will be issued to your child for their use at school and home. We are very excited to be able to make these powerful tools available to our students thanks to our voters. Chautauqua Elementary School students do not automatically receive a Chromebook as part of their school enrollment, but parents may request one based on need. Chautauqua parents who elect to borrow a Chromebook may enroll in the CAP program.

Like textbooks, library books, team uniforms, and other school property issued to your child, there is a responsibility to take appropriate care of these valuable resources. We understand that both students and parents wish to keep these tools secure and in good working order. A Chromebook is no different, but it does represent an increased cost to the district and liability to students and parents. Our experience with technology has shown that even when students take great care of these tools, loss, and accidents will happen.

VISD offers the Chromebooks Assurance Program (CAP) as a way for families to reduce the financial risk if a Chromebook is accidentally damaged or lost. The CAP program is completely voluntary. However, If you choose not to participate in the CAP program, you will be liable for the full cost of any needed repairs or replacement of your student's Chromebook.

The VISD Chromebook Assurance Program works as follows:

- During the first four weeks of the fall semester, parents can make a payment of **\$20** to enroll in CAP. Parents who enroll a student mid-year are eligible to sign their students up for CAP within four weeks of enrolling.

The CAP enrollment payment will be waived if a family qualifies for Free or Reduced Lunch.

- In the event a student Chromebook is accidentally damaged, the normal fee for repair costs will be waived, and the Chromebook will be repaired at no cost to the family. **The number of free repairs per year is limited to two.** Accidents must be reported to district technology staff within one week of occurrence. Devices found to be defective will be replaced or repaired at no cost to the family.
- Willful or negligent damage to the device will still result in a charge. This includes, but is not limited to, intentional screen scratching, removing keys, defacing the Chromebook including adding stickers or stencils, forcefully bending the Chromebook frame, etc. Damage determined as willful or negligent by school and/or district admin staff, along with input from the student. Fees will be assigned based on the severity of the damage and/or required repairs or replacements.
- In the event a Chromebooks lost or stolen on or off campus, the normal fee for the full replacement value of the Chromebook will be reduced to \$100. Provided the loss is reported to district technology staff within one week of discovery. **If a copy of the police report containing the Chromebook is submitted to the school, the fees are waived.** In the event the lost or stolen Chromebook is recovered in working condition, any pertinent fees will be refunded. If a student's Chromebook is lost or stolen a second time, the same policy applies, but the student will be removed from the assurance program for the remainder of the year.
- Families who choose to enroll more than two students in CAP will only be required to pay for two CAP enrollments to cover all district-owned devices in the family each school year.

- If a student leaves the District but does not return the Chromebook, they will be charged for the full replacement costs of the device and accessories.
- **If you decide not to enroll in the CAP program, you will be financially responsible for the full costs of repair or replacement of the Chromebook outlined in the table below.**

VISD Chromebook Assurance Program (CAP) Coverage and Exclusions

Damage or Issue	Non-CAP Associated Fees	CAP Enrollment Coverage
Lost or Stolen Device <i>(Note: Loss must be reported to technology staff within one week of discovery)</i>	\$225 (Chromebook)	CAP reduces fee to \$100; waived if police report submitted After the second occurrence, the student is not eligible for CAP for remainder of year; non-CAP fees and fees will apply to the new device
Cracked/damaged screen or other Chromebook damage due to accident <i>(e.g., headphone jack or charger broken off inside Chromebook, damaged LCD, etc.)</i>	\$75 – \$225 depending on severity and repairs needed, fees will be charged based on the cost of professional repair services.	Yes Up to two total accident repairs per year – accidents must be reported within one week of the incident. Repairs beyond two will incur a fee for the cost of the repair service.
Defective Chromebook <i>(e.g., Will not charge or turn on, faulty speaker, defective microphone, etc.)</i>	N/A	N/A Replaced or repaired by district at no cost provided no damage to device is apparent. <i>(e.g., screen cracked, bent frame, etc...)</i>
Lost or damaged Chromebook charging accessories <i>(e.g., Charging cable, charging brick)</i>	\$25.00 purchased from the school office.	No VISD students who receive Chromebooks are issued a Chromebook charger. Students will be able to exchange any defective charging accessories within the first month after issuance.
Willful or negligent damage to Chromebook or accessories <i>(e.g., Throwing or stepping on a Chromebook, graffiti or defacing of Chromebook or case, intentional scratching, removal of keys)</i>	Up to \$225 (Chromebook repair/replacement)	No

VISD Chromebook Assurance Program (CAP) Enrollment

Chromebook Assurance Program Enrollment Selection. Please select your enrollment choice below:

- Yes, I would like to participate in the VISD Chromebook Assurance Program. I understand that this is a voluntary program which will reduce the fees and replacement costs that I may be subject to if the Chromebook on loan to my child is damaged, lost or stolen. Potential fees, including exclusions to CAP coverage, are listed on page 2 of this document. I agree to pay any fees related to the Chromebook that are not covered by CAP.**
- No, I decline participation in the VISD Chromebook Assurance Program. I understand that I will be held financially responsible for all fees, repairs, and/or the full replacement cost associated with the loss or damage to the Chromebook and accessories while checked out to my child. The potential fees I agree to pay are listed on page 2 of this document.**
- No, I decline participation in the Chromebook program. I do not wish the district to provide a Chromebook for my child.**

Payment Selection: The standard payment to enroll in CAP is \$20.00 per school year for each child in a household. This amount is waived for families who qualify for Free or Reduced Lunch, and families who choose to enroll more than two students in CAP will only be required to pay for two CAP enrollments to cover all district-owned devices in the family each school year. Please select your payment amount below:

- \$20.00 – One-Year Payment** *Checks can be made payable to your school.*
- \$0.00 – My student participates in the Federal Free or Reduced Lunch program.**
- \$0.00 – I have already made CAP payments for two other children in my household.**
Names of children currently enrolled: _____

I have read and understand the rules and the financial responsibilities of the VISD (CAP) program. I agree to all terms and conditions of the program, including coverage and exclusions listed on page 2 of this document, and voluntarily enroll my child for the current school year.

_____	_____	_____
Student Name	Student ID	Grade
_____	_____	_____
Print Parent Name	Parent Signature	Date

A parent signature accepting or declining CAP is required before a Chromebook will be issued